

**St Andrew's Church, Clevedon**  
**Minutes of the**  
**Annual Parochial Church Meeting**  
**22<sup>nd</sup> April 2018**

Present:

Chairman – Rev Trevor Cranshaw

Glynis Banks

Kate Beynon

Shirley Bird

Paul & Pat Chetland

Yvonne Childs

Alison Cranshaw

Graeme Everest

Andrew & Julia Farrer

Alan & Gale Fish

Doug & Angela Fraser

Lesley Greenwood

Clive & Michelle Harrison

Eric & Lucinda Holdsworth

George & Phyl Jenkins

Rob Johnson

Frances Kay

Angela & Ted Knipe

Gay Maxwell

David Mitchell

Carole McIntyre

Helen Pegg

David & Elizabeth Raymond

Jean Ritchie

Jane Simmonds

Pete & Jenny Skett

Sibyl Weeks

Sue Weston

Ray & Ruth Wilson

Ray & Liz Witty

Apologies:

Fred & Hedley Austin

Adrian Banks

John & Sue Collings

Isabel Johnson

Bev & Marian Harris

Kay Millard

Dorothy Mitchell

John & Pat Rostron

Sandy & Steve Smith

Steve Weston

Florrie & Shiner Wright

1 Vestry Meeting

Elizabeth Raymond was appointed as Minutes Secretary.

**Church Wardens**

Liz Witty is stepping down after six years as church warden. Thanks were expressed for the great work she has done in that role.

Nominations for churchwarden were as follows:

Paul Chetland – nominated by Liz Witty and seconded by Graeme Everest

Doug Fraser – nominated by John Collings and seconded by Shirley Bird

Paul and Doug were unanimously voted into office.

## 2 APCM opening items

Elizabeth Raymond was appointed as Minutes Secretary.

Apologies were received as noted above.

The minutes of the APCM (and vestry meeting) held on 23<sup>rd</sup> April 2017 had been circulated shortly after that meeting and approved by the PCC.

### **Matters arising**

- Trev spoke about stewardship in the autumn: this will be followed up later this year.
- There have been no requests for confirmation.
- PCC are preparing a notice about churchyard regulations to go in the church porch.
- Putting a light in the St Thomas chapel: this is being looked at as part of the overall lighting plans.
- New heaters for the Centre are being sought.
- The United Benefice was dissolved in February.

## 3 Trustees Report and Annual Statement of Accounts

The Statement of Accounts for 2017 has been accepted by the PCC and independently examined. Our Treasurer, Ray Witty, circulated copies of the report and accounts at the meeting, and briefly explained the state of the church's finances: there was a slight overspend on the general fund, but a total surplus across all funds of £16,000.

Ray expressed concern for the current year (2018) as there is a £6,000 increase in the Parish Share. This means that if our income remains the same, the Parish Share will take 75% of it. We need to consider our giving.

Q *Is another big increase in Parish Share likely?*

A The reason for the increase is so that the Diocese could appoint additional people to support mission. There will be no further similar jump before 2022.

Q *Is the Parish Share a request or an imposition?*

A Trev: Churches do sometimes withhold payment, but Bath and Wells diocese is very tight financially and the majority of the Parish Share money goes to ministry.

Angela Fraser offered to obtain copies of information from the diocese about how the money is used etc.

Thanks were expressed to Ray Witty for all his efficiency as Treasurer.

### **Adoption of the accounts**

Lucinda Holdsworth proposed, Andrew Farrer seconded, and the meeting voted unanimously to adopt the accounts.

## 4 Electoral Roll Report

The Electoral Roll stands at 122 – a reduction of seven from last year.

Next year the list will be due for complete renewal and will result in further changes

as the rules regarding residence in the parish and church attendance/connection are applied.

The number of people on the Electoral Roll does not affect the Parish Share (that's done on attendance), but it does affect the number of reps we can send to Deanery Synod.

Angela Fraser will continue as Electoral Roll secretary.

## 5 PCC and Deanery Synod Reports

### 5.1 **PCC Report**

Trev reported that the PCC has met five times over the past year. Thanks were expressed to Elizabeth and David Raymond for circulating regular updates to the congregation when appropriate.

From now on PCC will meet monthly, to give opportunity for more consideration of the pastoral and worship life of the church. Bi-monthly meetings have had to concentrate on business matters.

### 5.2 **Deanery Synod Report**

The Deanery Mission Plan has been on display in the church. The aim is for there to be more working together across the deanery .

No questions were raised on the above items.

## 6 Reports on Church Life

A limited number of printed copies on the following areas of church life were available at the meeting (*copies have since been circulated electronically and a copy will be filed with the official copy of these minutes*) A brief summary of these reports is given below, together with any comment added at the meeting. **In each instance, thanks were expressed to those who run or are involved with all these different aspects of church life.**

### 6.1 **Fabric Report** (Liz Witty and Paul Chetland)

The report detailed the various matters which have been dealt with recently and those which now require attention (some highlighted by the recent Quinquennial inspection). It was encouraging to receive positive comments from the church architect on the care that is taken of the fabric of the building.

### 6.2 **Toddlers** (Isabel Johnson)

Toddlers continues to serve young families, including an increasing number of grandparents who bring their grandchildren. However, the Thursday group has declined and it is to close.

### 6.3 **Home Groups** (Rob Johnson)

Home Groups continue to be greatly valued with over 60 members of the congregations regularly involved in a group. The "Inclusivity" course in 2017 had a mixed response, whilst the recent Lent course was well received.

### 6.4 **Mission Agency Support** (Elizabeth Raymond)

The new pattern of support begun in 2017 will continue, with six specific agencies being supported. The four services through the year focussing on mission were well received.

The next Mission Focus service will be on 27<sup>th</sup> May, with some interesting input from each mission.

6.5 **Solos** (Frances Kay)

The Solos group, for church family members who live alone, continues to flourish.

6.6 **Mothers' Union** (Frances Kay)

MU branch membership now stands at 27, and there is an event each month with speakers on a variety of topics.

6.7 **Church Centre** (Eric Holdsworth)

The Centre continues to be a wonderful vehicle for serving the community as a venue for many activities as well as for church events. Mary Walters' legacy has enabled further improvements to the Walters' Lounge. Ongoing improvements to other parts of the building are being planned.

6.8 **Sunday Club** (Glynis Banks)

Sunday Club has adapted to suit the ages of the children and young people who attend, with older members ready to assist with the younger children. Activities are provided for children who come as part of a baptism group.

Ray Witty has stepped down after many years of leadership in the Surfers group, and thanks were expressed for all his contribution to Sunday Club.

6.9 **Friday Prayer Meeting** (Ray Wilson)

This now meets in the church office, which is proving a good venue for the small number who meet regularly. Corporate prayer is very valuable, and people are encouraged to come even if they can only do so occasionally.

The monthly prayer meeting is also attended by just a few – Trev reiterated the importance of praying together.

6.10 **StAGGS** (Neil Foster)

This is a newly formed gardening group. Their focus has been caring for and developing the church garden, which is looking wonderful.

6.11 **The Music Group** (Alan Fish and Doug Fraser)

The music group continues to provide traditional and contemporary music within worship. Anyone with musical ability is invited to talk with Alan and Doug about contributing to the music in church.

6.12 **The Glebe** (Eric Holdsworth)

The Glebe continues to be used by the community. There is a great team of people who keep it all going so well, and a chicken team who care for the flock.

6.13 **The Bell Tower** (Philippa James)

Our ringers are supported by ringers from other towers, and in turn support those towers when they ring. Ringing takes place almost every Sunday and for special services, weddings and funerals when required.

6.14 **Dadz and Kidz** (no written report)

It was noted that Dadz and Kidz has ceased as it no longer appears to be meeting a need.

6.15 **Reordering** (no written report)

Renewal of both heating and lighting systems has become urgent and will be the focus of the next stage of reordering.

Q *What is happening about the removal of pews, the first stage of which was to have been the next reordering phase?*

A Trev and David Raymond explained that there have been delays over getting clear guidance from the DAC about what information they still require and how to obtain it. We are still having problems getting permission to dispose of pews which have already been taken out. Moving this process forward takes a lot of time, and the reordering team would welcome anyone who could help.

## 7 Trevor's Report

Trev expressed his thanks for all the support he has received.

### 7.1 **Weekend Away**

Trev was frustrated by the response of the diocese to his request for a speaker for our weekend away, but we now have Keith Powell lined up. He is the Diocesan Renewal Advisor and will provide all that's needed over the weekend as we seek to discern where God is calling us to follow.

Julie will handle the bookings, deposits etc from the church office.

### 7.2 **Sabbatical**

Trev is about to have a three month sabbatical (June – August). He will spend the first part walking the South West Coast Path, thinking and praying as he goes.

7.3 Q *Clarification was requested on Trev's change of status from priest in charge to vicar.*

A Trev explained that the living had been suspended whilst changes were made to the United Benefice. During that time, the appointment had been as "priest in charge". Now that the rearrangements have been finalised, Trev has been installed as vicar of the Benefice of St Andrew's and St Peter's. Legally there is very little difference, but Trev himself feels relieved from the constraints the interim situation placed on him.

## 8 Elections and Appointments

### **PCC**

Thanks were expressed to Eric Holdsworth and Lesley Greenwood who are stepping down after six years on PCC, and to John Collings who steps down after three years. No nominations had been received to fill these vacancies, but it is not essential for them to be filled and it was felt inappropriate to pressure people to stand if they did not feel called at present.

### **Deanery Synod**

There was one vacancy for a Deanery Synod rep:

Lesley Greenwood was proposed by Michelle Harrison, seconded by Lucinda Holdsworth, and duly elected.

### **Independent Examiner:**

Roger Carroll was elected unanimously.

### **Sidespeople:**

The election of sidespeople was delegated to the Wardens for approval by the PCC at the next meeting.

## 9 AOB

### 9.1 **Church Opening**

Frances Kay offered thanks to all those who open and close the church so that it is open daily to visitors, and reported that the number of people going into the church is increasing. The building is being well used by the local community and by visitors to the area.

Trev echoed thanks to the team of openers and also thanked Jane Simmonds for the prayer stations she provides and which are being much used.

### 9.2 **Amplification**

Angela Fraser requested that in future a microphone is used for the APCM, particularly so that those using the loop system can hear clearly.

### 9.3 **CTiC information**

Rob Johnson raised the question of how to keep people informed about Churches Together in Clevedon. Elizabeth Raymond suggested that information be supplied and sent out via the church email circulation list. Sue Weston suggested that noticeboard space could be made available in the Centre for CTiC.

The meeting closed with the Grace.